



**Nursing Care Quality Assurance Commission  
Continuing Competency Sub-Committee Meeting**

Tuesday, January 16, 2007 ~ 7:00pm to 9:00pm  
Point Plaza East – Conference Room 152

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**MEETING MINUTES**

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**Members:** Todd Herzog, Chair; Cheryl Payseno, Pro-tem Member; Diane Saunders, Nurse Administrator; Judy Personett, Nurse Administrator; Marianne Williams, Advanced Practice Member; Linda Batch, LPN; Robert Salas, BSN, RN; and Sue Woods, RN, PhD.

**DOH Staff:** Chuck Cumiskey, Nursing Practice Manager; Usrah Claar-Rice, Nursing Education Manager.

**I. Call to order/Roll Call**

The meeting Commenced at 7:02p

Member's present: Todd, Cheryl, Diane, Judy, Marianne, Linda and Robert

Staff Present: Chuck and Usrah

**II. Approval of minutes from the December 19 meeting**

The minutes were approved.

**III. Old business**

- A. Advisory Group – No discussion.
- B. Grant – Chuck gave a brief overview of the high level plan to write a grant and submit the proposal to National Council or other funding sources.
- C. Talking Points – Brief discussion with no action, this topic will be discussed in February.
- D. Pilot Sites – Because of the change in focus in the continuing competency project the Providence St. Peter Hospital and Kindred Hospital potential project sites are no longer being considered.

**IV. New business**

- E. Is the portfolio continuing competency project the way NCQAC wants to assure competency in Washington State? The committee members had a comprehensive discussion weighing the positives and negatives of the portfolio continuing competency project (PCCP). Some members thought we should just do it. Other members thought PCCP wasn't a good return on investment for the citizens. After a comprehensive dialogue, the committee decided to go back to the commission to request a change in focus.

The North Carolina continuing competency project is a program that the committee is interesting in finding more information on the program.

- F.** Committee suggested that we contact North Carolina BON to arrange a conference call with a representative so that the committee could further information about their continuing competency program. Chuck will give Todd the contact information for the Executive Director, Polly Johnson.

- G.** Next Meeting Date – Tuesday, February 20, 2007<sup>1</sup>

#### **IV. Adjournment**

Meeting was adjourned at 8:45 pm.

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<sup>1</sup> Not to file – Next meeting was held May 15, 2007